

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT'S
PROPOSED MEMORANDUM OF UNDERSTANDING**

**Between
Sacramento City Unified School District
&
Sacramento City Teachers Association**

**COVID-19 Continuity of Instructional Programs
2021-2022 School Year**

September 16, 2021

Updated October 26, 2021

Proposal

This Memorandum of Understanding (MOU) is between the Sacramento City Unified School District (District) and the Sacramento City Teachers Association (SCTA), collectively “the Parties,” regarding providing a continuity of learning instructional program that will be implemented should any students, staff, whole classrooms or schools be required to quarantine or be closed by the California Department of Public Health (CDPH) or Sacramento County Department of Public Health (SCPH).

1. **Continuity of Learning and Quarantine and Closures.** The Parties will follow the most current and up-to-date health and safety requirements and orders established by CDPH and SCPH for quarantine of students or staff, closure of classrooms or school sites, in consultation with SCPH.

In order to provide continuity of learning, the District shall have the flexibility to provide in-person instruction and remote instruction for **Short Term** Independent Study simultaneously (hereinafter referred to as “concurrent simultaneous instruction”) as allowable by AB 130, as amended by AB/SB 167, using Google Classroom/and Zoom, with school-based teaching staff monitoring student progress. At any time when a student or staff must quarantine, or District schools or individual classrooms are closed due to a public health order from CDPH or SCPH, the following continuity of learning model will apply.

- A. In cases where a student(s) is quarantined, the classroom teacher shall provide concurrent simultaneous instruction for students physically in attendance and quarantined students **on Short Term Independent Study** as allowed by AB 130, as amended by AB/SB 167, using Google Classroom and Zoom, for a minimum of time as provided for in subsection D below. This concurrent simultaneous remote instruction shall only be provided to students **on Short Term Independent Study, including those** subject to COVID-19 at-home quarantine or isolation due to a positive COVID-19 test.

- B. In cases where an entire class or school is quarantined or physically closed due to a public health order or a natural disaster such as fire, the classroom teacher, or substitute if the classroom teacher is directly affected, shall provide the remote instruction for all students, using Google Classroom/and Zoom, for a minimum of the time provided for in subsection D below.
- C. In cases where the teacher is quarantined at home and not personally sick, the teacher may choose to support the class by providing remote instruction with the assistance of a substitute in-person with the class, or may exercise their right to utilize quarantine leave pursuant to the CBA upon appropriate notification by the teacher to their administrator.
- D. During Continuity of Learning, the teacher shall provide the following:
 - i. Elementary – minimum of three hours synchronous daily instruction for all students *via* Google Meet or Zoom
 - ii. Secondary – a minimum of 30 minutes of synchronous daily instruction in each class period every day for all students *via* Google Meet or Zoom
 - iii. Assignments on Google Classroom
 - iv. Access to digital learning tools and curriculum with monitoring and feedback on progress
 - v. A minimum of two hours of office hours per week, to be scheduled at the discretion of the teacher
 - vi. Approval of all requests from affected students for short term independent study and Written Agreements required for each independent study student
 - vii. In addition to the minimum synchronous daily instruction above, asynchronous minutes required to reach the minimum daily/annual minutes required for Independent Studies under AB 130 and AB/SB 167
 - viii. Documentation and certification of the required independent study instructional minutes, including both the synchronous and asynchronous minutes, including sample student work as required by the Written Agreement pursuant to AB 130 and AB/SB 167
 - ix. Students to be given the opportunity to receive full credit for any make-up work resulting from their absences
 - x. Unit members who provide services to students with disabilities will follow the instructional minute requirements to the extent such requirements do not conflict with a student’s individualized education plan (“IEP”). Teachers will provide special education services and consultation with parents and collaborate with related service providers as needed

2. Collaboration to Improve Student Outcomes

- A. Unit members will continue to collaborate and participate in staff meetings remotely while their classroom or school is temporarily closed.

- B. All necessary adults who supervise and support, teach, or assist in the classroom such as administrators, prep teachers, RSP teachers, and paraprofessionals should be given access as a student to the Google Classroom and Zoom to allow them to perform their duties and support the classroom teacher. Administrators shall be provided with access to observe live on-line platforms. In the interest of mitigating any potential interruptions/disruptions to the instruction, the administrator will notify the unit member prior to the start of school on the day of the visit.
3. **Extra Pay.** Staff will be compensated for the extra time required to provide said instructional material, administrative processing, instruction, or other services to students during short term independent study. Staff will be compensated for all additional time worked at the contractual hourly rate of pay subject to regular District procedures including supervisor approval, which shall not be unreasonably denied.
 4. **Limited Agreement.** This MOU is not precedent setting. This MOU addresses only the situation of student or staff quarantine, or school or classroom closure during the 2021-2022 school year and does not preclude continued discussions between the District and SCTA on other working conditions.
 5. **Term of Agreement.** This MOU expires on June 30, 2022, unless the Parties mutually agree to extend it.

For the District:

For SCTA:

 Superintendent
 Jorge A. Aguilar

 President
 David Fisher

Date: _____

Date: _____