What to do when a student becomes sick at school?
Quick Guide for School Staff
------------Know possible symptoms of Covid-19----------------

Cough   Fever   Headache   Diarrhea   Vomiting

OTHER SYMPTOMS INCLUDE:
Shortness of breath, chills, sore throat, loss of taste or smell, muscle pain, runny nose, feeling tired, and poor appetite.

EMERGENCY WARNING SIGNS (CALL 911):
Trouble breathing, persistent pain or pressure in the chest, new confusion, inability to wake or stay awake, and bluish lips or face.

IN THE CLASSROOM

1. **SEPARATE THE STUDENT**
   - Be discreet and calm.
   - Make sure you and the student are wearing a mask and standing at least 6 feet apart.
   - Following the school protocol, have the student safely escorted from the classroom to the Care Room.

2. **INFORM**
   - Contact Admin/office staff to report ill student/COVID-19 concerns.
   - Let them know the student is on the way to the Care Room or wait for the student to be escorted.

3. **DISINFECT THE STUDENT AREA**
   - Disinfect items in the student's area and shared items the student may have touched (e.g., doorknob and supplies).
   - Ensure student takes their materials with them.
   - Classroom stays open.

4. **PLAN FOR THE POSSIBILITY THE STUDENT MAY NEED DISTANCE LEARNING**
   - Speak with school teacher or administration about options for independent study.
   - Make sure the student can make up work without penalty.

IN THE CARE ROOM/AREA

5. **PLACE A NEW 3-PLY PAPER SURGICAL MASK ON THE STUDENT AND YOURSELF.** When providing care for anyone with suspected or confirmed COVID-19 infection at school, personnel should wear appropriate PPE, including gloves, a face shield or goggles, and a surgical mask**.**

5. **SUPERVISE AND SUPPORT THE STUDENT**
   - Make the student comfortable while they are in the isolation room/area.
   - Provide supervision keeping as much distance and little contact as possible
   - If there is more than one person in the Care Room make sure everyone has a surgical mask and is more than 6 feet apart.
   - Open windows and doors for ventilation.
   - Take student's temperature and document observed and reported symptoms.
   - *If the child has one of the following emergency warning signs get emergency medical care first, then call the parent, guardian, or caregiver: trouble breathing, persistent pain or pressure in the chest, new confusion, inability to wake or stay awake, bluish lips or face, or other signs of serious or life-threatening illness.*

6. **CONTACT THE PARENT** – Contact parent, guardian, or caregiver to pick up the child immediately
   - Calmly explain that their child is not feeling well and has symptoms of COVID-19, and must be picked up from school right away.
   - Ask if there has been any exposure to persons with Covid-19.
   - Offer and recommend Covid-19 testing.
   - Recommend that the parent(s), guardian(s), or caregiver(s) contact the child's healthcare provider.
   - Provide parent/guardian/caregiver with Illness and Symptoms Guidelines.
   - Help parent to make a return to school or independent study plan based on Illness and Symptoms Guidelines

7. **COVID TESTING** – Contact the on-site Health Aide for Covid-19 testing.
   - Onsite testing may be provided with parent consent.

6. **DISINFECT ISOLATION ROOM/AREA**
   - After the parent(s), guardian(s), or caregiver(s) pick up the child or emergency care is coordinated, ensure the area is disinfected.

8. **DOCUMENT AND REPORT**
   - Report to the attendance office and teacher(s) that the student was released and the expected return to school plan.
   - Document absence in IC signs and symptoms and the expected return to school plan.

9. **FOLLOW UP**
   - Follow up with family to determine Covid-19 test results or other medical diagnosis and return to school plan.
   - If there is Covid-19 exposure or infection or a suspected outbreak notify Health Services immediately: Email: Victoria-Flores@scusd.edu;Lisa-Musser@scusd.edu; Paula-Kuhlman@scusd.edu

cdc.gov/coronavirus